

# Information Sheet for Boscombe Market 2019/20



<b>Location:</b>	Boscombe Precinct, Christchurch Road, Boscombe, Bournemouth BH1 4SX
<b>Days of operation:</b>	Thursdays & Saturdays for our general market throughout the year.
<b>Setting up/closing down</b>	Setting up: from 7.00am, vehicles must be off the precinct by 8.30am. Close down: from 4pm
<b>Gazebos:</b>	Boscombe Market trades under blue and white gazebos. We can supply these free of charge on a first-come basis. Please check with the Market Manager for availability.
<b>Pitch Fees:</b>	Prices start at £25 for a 3m x 3m gazebo. Full details are on the application form.
<b>Electricity charges:</b>	A limited number of pitches have access to electricity. Cost is £2 per day .
<b>Bin charges:</b>	£20 per 1100 litre Euro bin (£6 for quarter bin, £12 for half bin)
<b>Parking:</b>	Parking is not permitted on site. Traders can park in the public Hawkwood Road car park, paying the current daily rate, or small vehicles can park in the Sovereign Shopping Centre, paying the daily rate.
<b>Precinct Permit:</b>	You must display a precinct Permit in your vehicle for purposes of setting up and closing down. The Market Manager will supply one free of charge.
<b>Food Businesses:</b>	Food businesses must register with the council where they live. In Bournemouth, go online on <a href="http://www.bournemouth.gov.uk/Business/StartingaBusiness/RegisteringAFoodBusiness.aspx">http://www.bournemouth.gov.uk/Business/StartingaBusiness/RegisteringAFoodBusiness.aspx</a>
<b>Electrical Equipment:</b>	Equipment must carry a CE marking. They should also be Pat Tested and carry a current certificate
<b>Gas Equipment:</b>	Gas Equipment must carry a CE marking. Equipment must have a Gas Safety Equipment Certificate.
<b>Risk Assessment:</b>	A Risk Assessment is needed for your stall. Specific risks can be added to a standard form.
<b>Insurance:</b>	£5m Public Liability Insurance Required, which can be obtained through membership of the NMTF (National Market Traders Federation) <a href="http://www.nmtf.co.uk/starting-up.html">http://www.nmtf.co.uk/starting-up.html</a> or through an insurance broker.
<b>Photo:</b>	Please provide a photograph of your stall to ensure quality of product and display and which can be used to promote your attendance on our website and facebook page.
<b>Contact details:</b>	We will need your name, address, date of birth and NI No (unless you are a limited company) phone number and e.mail address.

You need to complete a Stallholder Application form and Risk Assessment and once this is checked and approved you will be issued with a Street Trading Consent (License) allowing you to trade on the market, subject to our Terms and Conditions

<b>Boscombe Market Contact details:</b>	<b>Outset East Dorset</b> , 63 Darracott Road, Southbourne BH5 2AY
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<b>The National Market Traders Federation can offer advice and support to new market traders. See <a href="http://www.nmtf.co.uk/starting-up.html">http://www.nmtf.co.uk/starting-up.html</a></b>	