

# Information Sheet for Boscombe Market 2018/19



<b>Location:</b>	Boscombe Precinct, Christchurch Road, Boscombe, Bournemouth BH1 4SX
<b>Days of operation:</b>	Thursdays & Saturdays for our general market including 5 pitches which can be used 7 days a week
<b>Setting up/closing down</b>	Setting up: from 7.00am, vehicles must be off the precinct by 8.30am. Close down: from 4pm
<b>Gazebos:</b>	Boscombe Market trades under blue and white gazebos. A subsidised blue and white canopy will be supplied to traders once a year to fit to their own frames. We have a small supply of gazebos for new traders to borrow before purchasing a blue and white canopy from our stock. Please check with the Market Manager for availability.
<b>Pitch Fees:</b>	Typically £25 per 3m square gazebo – depending on the trading area you require. The costs for working from a catering wagon or similar will depend on size, see Stallholder Application Pack. Prices increase for larger stalls.
<b>Electricity charges:</b>	A limited number of pitches have access to electricity. The cost is between £2-£5 per day depending on number of items
<b>Bin charges:</b>	£20 per 1100 litre Euro bin (£6 for quarter bin, £12 for half bin)
<b>Parking:</b>	Traders can park in Hawkwood Road car park, paying the current daily rate of £5 per day, or small vehicles can park in the Sovereign Shopping Centre, paying currently £4.00 per day.
<b>Precinct Permit:</b>	You must display a laminated Permit in your vehicle for purposes of setting up and closing down. The Market Manager will supply one free of charge.
<b>Food Businesses:</b>	Food businesses must register with the council where they live. In Bournemouth, go online on <a href="http://www.bournemouth.gov.uk/Business/StartingaBusiness/RegisteringAFoodBusiness.aspx">http://www.bournemouth.gov.uk/Business/StartingaBusiness/RegisteringAFoodBusiness.aspx</a>
<b>Electrical Equipment:</b>	Equipment must carry a CE marking. They should also be Pat Tested and carry a current certificate
<b>Gas Equipment:</b>	Gas Equipment must carry a CE marking. Equipment must have a Gas Safety Equipment Certificate.
<b>Risk Assessment:</b>	A Risk Assessment is needed for your stall. Specific risks can be added to a standard form.
<b>Insurance:</b>	£5m Public Liability Insurance Required, which can be obtained through membership of the NMTF (National Market Traders Federation) <a href="http://www.nmtf.co.uk/starting-up.html">http://www.nmtf.co.uk/starting-up.html</a> or through an insurance broker. Please speak to the Market Manager for further information.
<b>Photo:</b>	Please provide a photograph of your stall to ensure quality of product and display and which can be used to promote your attendance on our website and facebook page.
<b>Contact details:</b>	We will need your name, address, date of birth and NI No (unless you are a limited company) phone number and e.mail address.

You need to complete a Stallholder Application form and Risk Assessment and once this is checked and approved you will be issued with a Street Trading Consent (License) allowing you to trade on the market, subject to our Terms and Conditions

<b>Boscombe Market Contact details:</b>	<b>Outset East Dorset</b> , 63 Darracott Road, Southbourne BH5 2AY
Rod Wilson, Market Mngr, Adam Smith, Assistant Market Manager, Phone: 01202 456173 Mobile: 07968 968 683 e.mail: <a href="mailto:Boscombe.market@bournemouth.gov.uk">Boscombe.market@bournemouth.gov.uk</a> <a href="http://www.Boscombemarket.co.uk">www.Boscombemarket.co.uk</a> facebook.com/boscombemarket	<b>FREE</b> business advice for both start ups and those wanting to grow their business, inc. finance, marketing and business support. Please contact:- <b>Website:</b> <a href="http://eastdorset.outset.org">http://eastdorset.outset.org</a> <b>Email:</b> <a href="mailto:eastdorset@outset.org">eastdorset@outset.org</a> <b>Tel:</b> 0800 756 0811 <b>Twitter:</b> Outset East Dorset @OutsetEDorset <b>Facebook:</b> Outset East Dorset @outseteastdorset

**The National Market Traders Federation can offer advice and support to new market traders. See <http://www.nmtf.co.uk/starting-up.html>**