

Information Sheet for Boscombe Market 2017/18



Location:	Boscombe Precinct, Christchurch Road, Boscombe, Bournemouth BH1 4SX
Days of operation:	Thursdays & Saturdays for our general market including 5 pitches which can be used 7 days a week
Setting up/closing down times:	Setting up: from 7.00am, vehicles must be off the precinct by 8.30am. Close down: from 4pm
Gazebos:	Boscombe Market provides traders with blue and white gazebos. Any variation to this must be arranged with the Market Manager
Pitch Fees:	Typically £30 per 3m square gazebo – depending on the trading area you require. You will need to provide your own tables etc., For regular traders this will fall to £25 per day. The costs for working from a catering wagon or similar will depend on size, see Stallholder Application Pack. Prices increase for larger stalls.
Electricity charges:	Between £2-£5 per day depending on number of items
Bin charges:	£18 per 1100 litre Euro bin (£5 for quarter bin, £10 for half bin)
Parking:	Traders can park in Hawkwood Road car park, paying the current daily rate of £5 per day, or small vehicles can park in the Sovereign Shopping Centre, paying currently £4.00 per day.
Precinct Permit:	You will need a permit to access the precinct for purposes of setting up and closing down. There is no charge for one permit (with up to two registration numbers). Should you require additional permits the cost is £10 for each additional one per annum.
Food Businesses:	Food businesses must register with the council where they live. In Bournemouth, go online on http://www.bournemouth.gov.uk/Business/StartingaBusiness/RegisteringAFoodBusiness.aspx
Electrical Equipment:	Equipment must carry a CE marking. They should also be Pat Tested and carry a current certificate
Gas Equipment:	Gas Equipment must carry a CE marking. Equipment must have a Gas Safety Equipment Certificate.
Risk Assessment:	A Risk Assessment is needed for your stall. Specific risks can be added to a standard form.
Insurance:	£5m Public Liability Insurance Required, which can be obtained through membership of the NMTF (National Market Traders Federation) http://www.nmtf.co.uk/starting-up.html or through an insurance broker. Please speak to the Market Manager for further information.
Photo:	Please provide a photograph of your stall to ensure quality of product and display and which can be used to promote your attendance on our website and facebook page.
Contact details:	We will need your name, address, date of birth and NI No (unless you are a limited company) phone number and e.mail address.

You need to complete a Stallholder Application form and Risk Assessment and once this is checked and approved you will be issued with a Street Trading Consent (License) allowing you to trade on the market, subject to our Terms and Conditions

Boscombe Market Contact details:	Outset Bournemouth , 63 Darracott Road, Southbourne BH5 2AY
Rod Wilson, Market Manager Adrian Stride, Assistant Market Manager Carol Butler, Boscombe Centre Manager Phone: 01202 456173 Mobile: 07968 968 683 e.mail: Boscombe.market@bournemouth.gov.uk www.Boscombemarket.co.uk	FREE business advice for both start ups and those wanting to grow their business, including information about finance, marketing and business support. For further information contact:- Freephone: 0800 7560 811 e.mail info@outsetbournemouth.co.uk www.outsetbournemouth.co.uk

The National Market Traders Federation can offer advice and support to new market traders. See <http://www.nmtf.co.uk/starting-up.html>